Program Chart/Syllabi
Medical Records Specialist

Medical Records Specialist (CMHRS)				
Week One				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
101	Types Of Health Insurance	8	3	11
Week Two				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
102	Eligibility for Various Types of Insurance	8	3	11
Week Three				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
103	CMS 1500	8	3	11
Week Four				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
104	ICD-10	8	3	11
Week Five				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
105	CPT	8	3	11

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Medical Records Specialist (CEHRS)				
Week Six				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
106	Handling Claims	8	3	11
Week Seven				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
107	Input of Patient Information	8	3	11
Week Eight				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
108	Management of Records	8	3	11
Week Nine				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
109	Electronic Health Record Software I	8	3	11
Week Ten				
Coursework	**Coursework Title**	**In Class**	**Self Study**	**Total Hours**
110	Electronic Health Record Software II	8	3	11

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Medical Records Specialist (CEHRS)				
Week Eleven				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
111	Patient Communication	8	3	11
Week Twelve				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
112	Filing Claims	8	3	11
Week Thirteen				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
113	HIPAA	8	3	11
Week Fourteen				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
114	Patient Bill of Rights	8	3	11
Week Fifteen				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
115	Laws as related to Proper Patient Care	8	3	11
Week Sixteen				
Coursework	**Coursework Title**	**In Class**	**Remote**	**Total Hours**
116	Negligence	8	3	11
	CUMULATIVE HOURS	**128**	**48**	**176**